



**St Christopher's School**  
**(including the EYFS)**

**Admissions Policy**

**Admissions**

St Christopher's is a non-denominational, non-selective school. No child will be barred from the school on the grounds of race, religion, sexual orientation etc. It is our aim to make St Christopher's accessible to children from diverse backgrounds and experience. We acknowledge that the ability to pay does exclude some children so we try to keep fee levels realistic. The School offers a number of means-tested bursaries.

Most children are considered on a 'first-come, first-served' basis and are offered places in order according to the date that their Registration Form was received. Exceptions to this rule are siblings of current pupils who are given priority.

Children in Nursery are admitted to School in the term that they become 3. We have three entry points in Autumn, Spring and Summer.

Applications for admissions to Pre-Reception, Reception, Year 1 and Year 2 are welcome and depend on places becoming available.

We are non-selective and accordingly children of all abilities are welcome.

Our building, staffing levels and expertise do put some constraints on our admissions. Admission of any child with extra needs will depend on the School's ability to make 'reasonable adjustments' to adapt premises and/or provide the correct staffing levels and expertise to meet the need. Discussions will be held with parents and other involved professionals. **In every case the welfare of the children will be paramount.**

**Attendance**

Please refer to our **Attendance Policy** for further information and full details of our Procedures.

We see education as a partnership between the family and the School. We are committed to providing the highest quality of education for each child and we look to parents to support this objective.

All pupils are required to be in school on time; that is 8.30am for Nursery, Pre-Reception, Reception, Year 1 and Year 2.

Pupils will not leave the site during the school day unless a permission form has been signed by the parent and they will be accompanied by a member of staff for a visit, trip, sporting fixture (the details of which will have been notified to parents in advance) or in an emergency.

Requests for absence during term time should be made in writing to the Headteacher at least two weeks in advance. We always send parents term dates well in advance in order that holidays can be arranged without disrupting a child's education. Please note that it is the School's policy to discourage holidays during term-time.

If a child is ill, parents are asked to contact the School Office before 8.30am on each day of absence.

Signed *H Crossley*  
Mrs H Crossley  
Chair of Governors

*A C Thackeray*  
Mrs A C Thackeray  
Headteacher

Review date            June 2019  
Previous review        June 2017  
Next review            June 2021